

To:		Today's Date:	___ / ___ / ___	From:	
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Contractor:	
Obligee (Bond Payable To):	
Address:	
Legal Project Name (including any identifying numbers)	
Job Location:	

Scope of Work

Bid Date:	___ / ___ / ___	Bid Time:	
Estimated Bid:	___ % or \$ ___	Bid Bond Amount:	
Bid Opening Location:		Estimated Start Date:	
Completion Time:		Penalties / Damages:	
Special bid Bond Form? ☐ Yes (attach form) ☐ No		Retainage:	%
Warranty Period:		Covered By Manufactured? ☐ Yes ☐ No	
Contractor's Guarantee Period:		Work On Hand As of:	___ / ___ / ___ \$ ___

List Major Subcontractors	Amount	Sub Bond
	\$	☐ Yes ☐ No
	\$	☐ Yes ☐ No
	\$	☐ Yes ☐ No
	\$	☐ Yes ☐ No
Architect Engineer:		Phone Number:
Special Hazards:		

Comments and/ or Additional Notes:

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Result

Low Bidder:		Bid Amount:	\$
2 nd Bidder:		Bid Amount:	\$
3 rd Bidder:		Bid Amount:	\$
Do you expect to be awarded the contract? ☐ Yes ☐ No			

Comments:

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